國立臺灣師範大學轉系所申請表（研究生用）

National Taiwan Normal University Department (Graduate Institute) Transfer Form (For graduate student use only)

申請日期 Date：　　　年 Year　　　月 Month　　　日 Day

學號 Student ID	姓名 Name		
入學類別 Type of Admissions			
原屬系所 Original Department/Institute	學院 College	系所 Department	組 Division
擬轉入系所 Intended Department/Institute for Transfer	學院 College	系所 Department	組 Division
1.原屬系所導師或指導教授 Original Department/Institute Student Advisor (or Thesis Advisor) 輔導意見 Comments: 日期 Date:	2.學生輔導中心 Student Counseling Center 輔導意見 Comments: 日期 Date:	3.健康中心 Health Center 輔導意見 Comments: 日期 Date:	4.原屬系所主管 Original Department/ Institute Director 輔導意見 Comments: 日期 Date:
5.國際事務處（本國生免會） Office of International Affairs, International Students Degree Program (1)入學管道簡章是否同意轉系/所？ 　Is the academic transfer permittable under the Admissions Prospectus? 　□是 Y　□否 N (2)輔導意見 Comments: 日期 Date:	6.擬轉入系所主管 Director of Intended Department/Institute for Transfer 輔導意見 Comments: 日期 Date:	7.教務處研究生教務組 Office of Academic Affairs, Graduate Studies Division 日期 Date:	8.教務長 Vice President for Office of Academic Affairs 日期 Date:

各單位意見如不敷填寫，請另紙書寫附於本申請書後。

If the above space is insufficient for comments, please use additional sheets and attach them to this form.

附註 Note:

1. 本案依據本校學則相關規定及轉系(所)辦法辦理。
   Transfers will be handled in accordance with the relevant provisions of the *NTNU School Regulations* and the regulations of the department/graduate institute to which the student is transferring.

2. 請檢附歷年成績單 1 份。
   Students should attach one copy of their academic transcript.

3. 申請人於上表欄位 1 至 5 簽註後，送交 6 擬轉入系所，由各系所在規定時間內繳回教務處研究生教務組，經彙整送請教務長核定後公布。
   Applicants should first get the necessary signatures for fields 1-5, after which the application can be submitted to the department/graduate institute to which the student intends to transfer. The department/graduate institute shall, within the prescribed timeframe, submit the application to the Office of Academic Affairs, Graduate Studies Division, after which the application will be submitted to the Dean of Academic Affairs Office for final verification.