

National Taiwan Normal University
Department of Chinese as a Second Language
Guidelines for the Implementation of Minor and Double Major Programs

- 2017.01.10 Passed during the 3rd Preparatory Meeting for the Merger of the Department of Chinese Teaching and Department of Applied Chinese, 1st Semester, Academic Year 2016–17
- 2017.05.12 Passed during the 6th Preparatory Meeting for the Merger of the Department of Chinese Teaching and Department of Applied Chinese, 2nd Semester, Academic Year 2016–17
- 2019.09.20 Passed during the 1st Department Affairs Meeting, 1st Semester, Academic Year 2019–20
- 2019.11.22 Passed during the 3rd Department Affairs Meeting, 1st Semester, Academic Year 2019–20
- 2020.11.27 Passed during the 4th Department Affairs Meeting, 1st Semester, Academic Year 2020–21

- Article 1 The National Taiwan Normal University (NTNU, or “the University”) Department of Chinese as a Second Language (“the Department”) has formulated the following *Guidelines for the Implementation of Minor and Double Major Programs* (“the Guidelines”) in accordance with the University’s *Regulations Governing the Declaration of Minors and Double Majors for Undergraduate Students* for students from other departments who are interested in declaring Chinese as a Second Language as a minor or second major.
- Article 2 The Department has two undergraduate divisions—the Program of Chinese Language and Culture for International Students and the Program of Applied Chinese Language and Culture.
- Article 3 Application eligibility and time frame:
Students from other departments who are in their first to fourth year of study (excluding extensions of study) may apply to declare a minor or double major in Applied Chinese Language and Culture in accordance with the applicable regulations published by the Department and the Office of Academic Affairs within the application period indicated on the University’s academic calendar.
- Article 3-1 The Department does not offer any inter-university minor programs to students in the National Taiwan University System.
- Article 4 Coursework and credit requirements:
- 1) Double majors: Students must meet all of the following requirements to be granted a double major:
 1. Completion of all required courses and credits stipulated by their original department
 2. Completion of at least 41 course credits stipulated by the Program of Applied Chinese Language and Culture
 - 2) Minors: Students must have completed at least 20 course credits stipulated by the Program of Applied Chinese Language and Culture in order to be granted a minor in Applied Chinese Language and Culture.
 - 3) Students who have met the graduation coursework and credit requirements for a minor or double major degree in the Department at graduation without formally declaring a minor or double major in the Department may apply for an eligibility review for said degree within the application period announced by the Office of Academic Affairs in the semester of their graduation.
 - 4) The compulsory and elective coursework for the Department’s minor and double major programs shall be formulated separately by each division.
- Article 5 Credits obtained by students seeking to minor in the Department who subsequently declare a double major in the Department may be recognized as part of their double major coursework requirements.

- Article 6 A certificate of study may be issued to students seeking to minor in a department program who do not meet the coursework requirements for the minor degree but do meet the coursework requirements for the Department's Professional Credit Program.
- Article 7 All matters related to grade calculation, period of study, and eligibility and certification for minor and double major students shall be handled in accordance with the University's *Regulations Governing the Declaration of Minors and Double Majors for Undergraduate Students*.
- Article 8 The Guidelines shall be promulgated and implemented upon passage by the Department Affairs Meeting and submission to the Office of Academic Affairs for approval and recordation.

The English version is provided for reference only.

The Chinese version shall prevail in case of any discrepancies between the English and Chinese versions.